Committee Minutes

Agency Certification Committee
Thursday, September 8, 2011, 7:30 AM
UWCCR Executive Conference Room

Attendees
Dan Drummond, Tim Angelo, Carolyn Turpin

Staff
Steve Heath, Victoria Kosha, Donna Mobley, Tom Bennett

Call to Order
Dan Drummond called the meeting to order at 7:45 AM.

Introductions
Steve Heath introduced Tim Angelo of River City Bank as the newest member of the Agency Certification Committee.

Approve Minutes of the August 12, 2010 Meeting
Recommendation/Motion: To approve minutes from the, September 8, 2011 meeting.

Carolyn Turpin moved to approve the recommendation/motion. Motion seconded by Dan Drummond.
Motion carried 2-0. (Tim Angelo did not vote)

Review Current Policy Criteria
Steve Heath provided an overview of the Certification process and current policies.

Volunteers
Due to staffing change, there will not be as many United Way staff to review the certification applications this next year. Tim Angelo committed a portion of his River City Bank employee's volunteer hours to help complete financial reviews of the certification application.

Sacramento State Students Database Development
Tom Bennett provided an overview of the potential development of an on-line application form being developed by the students California State University, Sacramento (CSUS) Management Information Science & Decision Science class.
This year, the students are building on the product that was developed last year in hopes that the on-line application will be available the coming up year.

Conditional Agency Site Visits Update
Steve Heath provided an overview of his visits with those agencies that were conditionally certified last year. Currently, Steve has seen all but a handful. Most agencies were very receptive to the site visit and Steve has been able to provide some support/contacts to help with their certification issues.

Other Business

Adjournment
Dan Drummond adjourned the meeting at 8:30 AM.

Minutes Taken By

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Tom Bennett Date
Senior Community Impact Manager

Minutes Approved By

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Dan Drummond Date
Committee Chair