

Committee Minutes



Agency Certification Committee
Thursday, January 12, 2012, 7:30 AM
UWCCR Executive Conference Room

Attendees

Tim Angelo, Velma Sykes, Carolyn Turpin

Staff

Tom Bennett, Steve Heath, Donna Mobley, Vicki Spano

Call to Order

Vice Chair Velma Sykes called the meeting to order at 7:42 AM.

Approve Minutes of the September 8, 2011 Meeting: Velma Sykes

Recommendation/Motion: To approve minutes from the September 8, 2011 meeting.

Carolyn Turpin moved to approve the recommendation/motion. Motion seconded by Tim Angelo.
Motion carried 3/0.

Review Posting of Overhead Rates: Steve Heath

Recommendation/Motion: To recommend that the Board of Directors change its policy requiring that overhead rates be published in our campaign materials.

Tim Angelo moved to approve the recommendation with a modification to keep the overhead rates on the pledge form and website and remove from the United Way brochure. Motion seconded by Carolyn Turpin.
Motion carried 3/0.

First-Time Overhead Limits: Steve Health

Recommendation/Motion: To recommend to the Board of Directors that 25% limit on overhead be reinstated as a certification standard-but only for agencies applying to be certified for the first time.

The Motion was tabled until a future meeting to implement next year.

Approval of CSECC List: Tom Bennett

Recommendation/Motion: To recommend to the Board of Directors that the California State Employees Charitable Campaign Agency (CSECC) list of affiliated agencies be approved for the 2012 Campaign.

Carolyn Turpin moved to approve the recommendation/motion. Motion seconded by Velma Sykes.
Motion carried 3/0.

On-Line Application Process: Tom Bennett

Tom Bennett provided an overview of the on-line application process. Students from Sacramento State University's Management Information Systems (MIS) Course worked with United Way Staff to develop the on-line application. Agencies are now submitting their applications using the new on-line process which the Impact team manages.

Adjournment

Velma Sykes adjourned the meeting at 8:40 AM.

Next Meeting

Friday, February 17, 2012 at 12:30 PM., Executive Conference Room

Committee Minutes



Minutes Taken By

Vicki Spano 2/17/12

Vicki Spano
Administrative Manager

Date

Minutes Approved By

Dan Drummond 2-17-12

Dan Drummond
Committee Chair

Date