After you log in to Outcome Tracker, scroll down past to the section shown here. Click the green “Link to 529 Account”.

You should automatically arrive at this page. You can also arrive here by going to https://www.scholarshare529.com/ and clicking the “Open an Account” button at the top.
Select “individual account” and input your own information on this screen.

After you continue, you must add your Social Security Number or Individual Tax Identification Number (ITIN), as well as your birthday.

Now add your student’s information. Please note that you can change the beneficiary of the account later if you need to.

After you continue, it will ask you to choose a portfolio option. This will affect how your account grows over time. If you want it to match your K2C Seed Account growth, those accounts use the “Passive Enrollment Year” option. You can learn more about all of the options and decide which best serve you by visiting https://www.scholarshare529.com/research/
Once you choose a portfolio option, you must choose how to add funds to the account. This guide will show you how to do it through electronic transfer from a bank account. Simply follow the on-screen prompts here.

**NOTE:** Please do not share your personal checking or savings account information with K2C Coordinators or anyone who is not yourself. K2C Coordinators do not have access to this information and will not seek access to this information.

After pressing “continue”, you will create private Security Questions, accept the Terms and Conditions, and confirm all of the information for your ScholarShare 529 account is correct.

Please make note of the Account Number that appears here.

After confirming your information, you will arrive at this page. Please make sure to note the account number that appears where the orange square is in this image. It should be 9 digits and may have an additional number after a hyphen (e.g., “-01”). All of this information can be accessed again on your ScholarShare 529 dashboard.

This account number should now be linked with your K2C Seed Account. Go back to Outcome Tracker where you started to see if the accounts are linked.

Please contact your K2C Coordinator to notify us or ask for any further assistance. Remember we will match your deposits up to $50!
To notify K2C of your account link or to ask for help, please email or call

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