Committee Notes: No Quorum

Finance and Administration Committee
Friday, June 15, 2012, 7:30 AM
Intel Conference Room at United Way

Attendees
Gary Bazlen, Mark Hoag, John Johnson, Stirling Price, Rick Young

Staff Present:
Steve Heath, Vicki Spano

Call to Order: Mark Hoag
Committee Chair Mark Hoag called the meeting to order without a quorum at 7:33 AM.

Welcome Committee member: Mark Hoag
Mark Hoag welcomed new Committee member Gary Bazlen.

Approve Minutes of the May 18, 2012 Meeting: Mark Hoag
Deferred to July 20th meeting.

Financial Reports: Steve Heath
The Committee reviewed the financial reports for the month ending May 31, 2012. The Committee requested the formulas be reviewed on the UWCCR Collections report (page 10). Steve Heath will ask Victoria Kosha to review the document and make adjustments if needed.

UWCCR Services: Steve Heath
The Committee discussed creating UWCCR Services, Inc.; several Committee members suggested the Capital Region Foundation (CRF) Board should facilitate the services. Steve Heath will check with Cathy Salenko to see if there are any conflicting issues with the CRF managing the services. Once we have Cathy’s comments the two options UWCCR Services Inc., and CRF will be presented to the Board of Directors for “First Right of Refusal” discussion to see which direction they would like to go. Move to next month’s meeting.

Year-At-A-Glance Workplan: Mark Hoag
Mark Hoag reviewed the workplan for 2012-13. The Committee discussed several items on the workplan including:

- Steve Heath will review the “Incentive Recommendation” program UWCCR currently has in place and update the Committee at the next meeting.
- Adding “Interactive reviews with the Capital Region Foundation Board” to the workplan.

Executive Session: Mark Hoag
The Committee went into Executive Session at 8:44 AM.

Adjournment
Mark Hoag adjourned the meeting at approximately 8:58 AM.

Next Scheduled Meeting
Friday, July 20, 2012 at 7:30 AM in the Intel Conference Room at United Way.
Committee Notes: No Quorum

Minutes Taken By

Vicki Spano 8-16-12
Administrative Manager

Minutes Approved By

Mark Hoag 7-28-17
Committee Chair