



Committee Minutes

Board Development and Nominating Committee
Wednesday, March 14, 2012, 7:30 AM
United Way Conference Room A

Attendees

Robert Harris, John Johnson

Conference Phone

Jim Shetler

Staff

Steve Heath, Victoria Kosha, Vicki Spano

Call to Order:

There being a quorum present, Committee Chair Robert Harris called the meeting to order at 7:33 AM.

Approval of Minutes for the December 14, 2011 Meeting: Robert Harris

Recommendation/Motion: To approve minutes from the December 14, 2012 meeting.

John Johnson moved to approve the recommendation/motion. Motion seconded by Jim Shetler.
Motion carried 3-0.

Board Development & Nominating Committee Membership: Robert Harris

The Committee discussed the size of the Committee and decided it should consist of 5 members. Robert Harris suggested the Vice Chair should be a member of the Committee and all agreed. The Committee will consist of 3 Committee members, the Chair and Vice Chair.

2012-2013 Business Plan Goals/Budget Add-ons: Steve Heath

The Committee reviewed the Board Survey, Board Attendance and Board Committee Participation documents. The group discussed Board recruitment and possible candidates to fill the 6 seats expiring in July. The nominations for officers will also be held in July.

There was a discussion of the nomination process and different options for voting. The Committee made several suggestions including: on-line voting, email, texting or conference call meeting. The Committee will review possible candidates in May.

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Planning Session Changes: Steve Heath

The Committee discussed who should be responsible for planning the Board Planning Sessions and decided the Board Development Committee will continue planning with input from Committee Chairs.

Also discussed is the need to update the Bylaws in May or June.

2011-12 Board Recruitment/Retention: Steve Heath

Steve Heath gave an overview to the Committee and does not believe there will be Foundation Board vacancies.

2012-2013 Officer Nominations: Robert Harris

Robert Harris recommended sending a communication to the Board requesting nominations for officers and Board recruits. Steve Heath will send an email to the Board requesting nominations.

UWW Board Self-Assessment Requirement: Steve Heath

The Committee discussed the timing and requirements of the United Way Worldwide (UWW) Board Self-Assessment. Although the Assessment is not due until end of December Jim Shetler suggested scheduling in April. Steve Heath will check with UWW on reserving this timeframe.

Future Meeting Schedule: Steve Heath

The Committee will now meet every two months. The group also discussed changing the day of the Committee meetings from the second Wednesday of the month to the second Friday.

Adjournment:

Robert Harris adjourned the meeting at 8:36 AM.

Next Meeting:

Wednesday, May 9, 2012 at 7:30 AM at La Bou's on Rockingham Drive.

Minutes Taken By

Minutes Approved By

Vicki Spano 5-9-12

Vicki Spano

Date

Administrative Manager

Robert M. Harris 5-9-2012

Dr. Robert M. Harris

Date

Committee Chair